

**Marion County** is seeking an energetic, motivated professional for the position of **County Manager**. This position is responsible for the overall management of County government, including the direction and supervision of department heads and administration of county functions. Responsibilities include:

- preparation of an annual budget
- long range capital improvement budgeting
- identify and secure available state and federal funds
- personnel oversight
- public works oversight
- asset management
- risk management
- facility management
- inter-governmental relations
- policy development
- general oversight of government activity and function

A Bachelor's degree or higher in public administration, business administration, or a closely related field is preferred but not required. In lieu of a college degree, five years of progressively responsible experience in city/county administration/management or equivalent experience involving private/public institutions is desired.

Excellent communication and interpersonal skills, and a high degree of integrity and responsiveness are required.

Final candidates will be required to successfully pass pre-employment and/or post-offer tests, as may be allowed by state and/or federal law.

Salary and benefits are negotiable depending on qualifications.

Electronic and mailed submissions are acceptable. This posting will remain active until the position is filled. **Please send resume and letter of application detailing work history and three work related references to <mailto:marionga@windstream.net> or by mail to:**

**Marion County BOC  
County Manager Application  
P. O. Box 481  
Buena Vista, GA 31803**

We are an equal opportunity employer.